



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Lorraine Sexton, General Assembly, House of Representatives

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MOB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

The Fiscal Year 2010 operating budget included contingency funds for increases in health insurance costs. The compensation reduction, complement attrition, pension, and workers' compensation changes were spread to agencies as part of the Fiscal Year 2010 mark-up process.

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If you have any questions, please contact the Fiscal and Policy Analyst assigned to your agency.

cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

Attachment



Health Insurance
Spread

01 LEGISLATIVE

01-01-01 General Assembly, House

17.8



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Joy Bower, General Assembly, Senate

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
McB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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Health Insurance
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01 LEGISLATIVE

01-02-01 General Assembly, Senate

10.5



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Debbie Porter, Legislative Council

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

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OFFICE OF THE DIRECTOR

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Health Insurance
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01 LEGISLATIVE
01-08-01 Research

4.5



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Dawn Hill, Office of the Controller General

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MOB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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**Health Insurance
Spread**

01 LEGISLATIVE

01-08-02 Office of Controller General

6.5



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Barbara J. Mooney, Judicial

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MBP Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

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**Health Insurance
Spread**

02 JUDICIAL	
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02-02-10 Court of Chancery	10.4
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02-18-05 Office of the Child Advocate	2.7
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02-18-07 DI Nrsng Hme Rsdnts Qlty Assre Cn	0.4



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Patricia Griffin, Administrative Office of the Courts

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Health Insurance
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02 JUDICIAL

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STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Vicki Ford, Chief of Administration, Office of Management and Budget

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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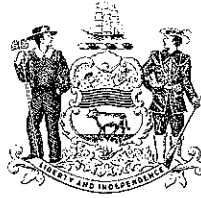
cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

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**Health Insurance
Spread**

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**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Cheryl Lahman, Delaware Economic Development Office

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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**Health Insurance
Spread**

10 Executive

10-03-01 Office of the Director

10-03-03 Economic Dev Authority

3.2

7.6



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Christian Kervick, Criminal Justice Council
Julie Bolline, Criminal Justice Council

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MOB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
Spread**

10 Executive

10-07-01 Criminal Justice Council

3.9



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Jennifer Dickinson, Delaware Justice Information System

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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OFFICE OF THE DIRECTOR

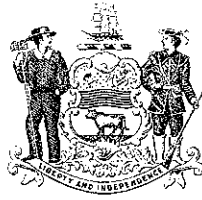
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Health Insurance Spread

10 Executive

10-07-02 Delaware Justice Information Systems

4.1



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Jeff Savin, Department of Technology and Information
Bill Hickox, Department of Technology and Information

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
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11-03-04	Data Center and Operations	17.0
11-03-05	Telecommunications	10.6
11-04-01	Chief Program Officer	2.0
11-04-02	Senior Project Management Team	10.8
11-04-03	Organizational Change Management	1.6
11-04-04	Application Delivery	11.7
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**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Dana Rohrbough, Office of the Lieutenant Governor

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Health Insurance
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12 OTHER ELECTIVE OFFICES

12-01-01 Lieutenant Governor

1.8



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Candy Casto, Auditor of Accounts

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Health Insurance
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12 OTHER ELECTIVE OFFICES
12-02-01 Auditor Of Accounts

7.2



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Nicholas Adams, Office of the State Treasurer
Barbara Bennett, Office of the State Treasurer

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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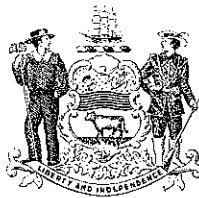
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**Health Insurance
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12 OTHER ELECTIVE OFFICES
12-05-01 Administration

4.9



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Leon Minka, Office of the Attorney General

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
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15 LEGAL

15-01-01 Office of the Attorney General

108.1



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Mary Beth McDermott, Office of the Public Defender

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
Spread**

15 LEGAL
15-02-01 Public Defender

55.6



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Johnette Graf, Board of Parole

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
Spread**

15 LEGAL
15-03-01 Board of Parole

2.4



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Tim Ferrier, Department of State

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Health Insurance
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20-01-02 Comm. on Veterans Affairs	2.3
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20-01-06 Government Information Center (GI	0.7
20-01-08 Public Integrity Commission	0.5
20-01-09 Public Employment Relations Board	1.3
20-01-10 Merit Employee Relations Board	0.2
20-01-11 Commission for Women	1.6
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20-03-01 Delaware Public Archives	9.1
20-06-01 Office of Administration	2.0
20-06-03 State Historic Preservation	1.5
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20-07-01 Office of the Director	2.4
20-08-01 Libraries	4.2
20-09-01 Veterans Home	58.2



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Thomas Cook, Department of Finance
Rebecca Goldsmith, Department of Finance

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MJB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
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25 FINANCE

25-01-01 Office of the Secretary
25-05-01 Accounting
25-06-01 Revenue

7.9
19.9
55.1



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Kevin Kelley, Department of Health and Social Services

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MJB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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If you have any questions, please contact the Fiscal and Policy Analyst assigned to your agency.

cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

Attachment



OFFICE OF THE DIRECTOR

122 WILLIAM PENN STREET • THIRD FLOOR • DOVER, DE 19901
PHONE: (302) 739-4204 • FAX: (302) 739-3342 • WWW.OMB.DELAWARE.GOV

Health Insurance Spread

35 HEALTH & SOCIAL SERVICES

35-01-10	Office of the Secretary	4.0
35-01-20	Management Services	55.9
35-01-30	Facility Operations	86.2
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35-04-01	Medical Examiner	17.2
35-05-10	Director's Office/Support Svcs	15.6
35-05-20	Community Health	95.5
35-05-30	Emergency Medical Services	3.3
35-05-40	Hosp for the Chronically III	163.1
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35-08-01	Visually Impaired Services	14.1
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35-12-20	Service Center Management	3.5
35-12-30	Community Services	1.1
35-12-40	Volunteer Services	5.7
35-14-01	Aging & Adults w/ Disabilities	22.1



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Mike Alfree, Department of Services for Children, Youth and their Families
Brian Reynolds, Department of Services for Children, Youth and their Families
Harry Roberts, Department of Services for Children, Youth and their Families

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

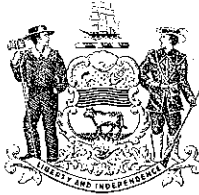
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Health Insurance
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37 CHILDREN, YOUTH & FAMILIES

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37-01-15	Office of the Director	0.7
37-01-20	Fiscal Services	7.4
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37-06-10	Office of the Director	19.7
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STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Linda Riddagh, Department of Correction
Kim Wheatley, Department of Correction

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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Health Insurance
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38 CORRECTION		
38-01-01	Office of the Commissioner	8.6
38-01-02	Human Resources/Employee Develop. Center	21.8
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STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Chris Vennard, Department of Natural Resources and Environmental Control
Bob Zimmerman, Department of Natural Resources and Environmental Control

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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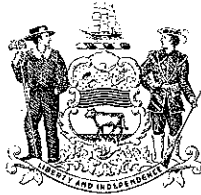
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Fiscal and Policy Analysts

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Health Insurance
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40 NATURAL RESOURCES	
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40-01-05 Office of Information Technology	5.4
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STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Gary Lewis, Department of Safety and Homeland Security
Joseph Swiski, Department of Safety and Homeland Security

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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**Health Insurance
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45-06-09 Training	5.2
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45-06-12 Community Relations	4.5



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Kris Brooks, Department of Labor

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

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Health Insurance
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60	LABOR		
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60-01-20	Occupational & Labor Market	0.1	
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60-09-20	Employment & Training Svcs	7.2	



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Sandy Ogden, Department of Agriculture

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MUB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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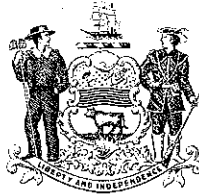
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Fiscal and Policy Analysts

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**Health Insurance
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STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Virginia Lane, Office of the Commissioner of Elections

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

Attachment



**Health Insurance
Spread**

70 ELECTIONS

70-01-01 Commissioner of Elections

5.3



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Howard Sholl, New Castle County Department of Elections
Anthony Albence, New Castle County Department of Elections

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MUB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

Attachment



**Health Insurance
Spread**

70 ELECTIONS

70-02-01 New Castle County Elections

6.3



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Joyce L. Wright, Kent County Department of Elections

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
meb Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

Attachment



**Health Insurance
Spread**

70 ELECTIONS

70-03-01 Kent County Elections

2.4



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Kenneth McDowell, Sussex County Department of Elections

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

Attachment



Health Insurance
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70 ELECTIONS

70-04-01 Sussex County Elections

3.5



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Linda Tosh, Office of the State Fire Marshall

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Fiscal and Policy Analysts

Attachment



**Health Insurance
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75 FIRE PREVENTION COMMISSION
75-01-01 Office of the State Fire Marshal

10.5



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Christine Murabito, State Fire School

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Health Insurance
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75 FIRE PREVENTION COMMISSION

75-02-01 State Fire School

6.9



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Sherry Lambertson, Fire Prevention Commission

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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**Health Insurance
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75 FIRE PREVENTION COMMISSION
75-03-01 State Fire Prevention Commission

0.6



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Art Caldwell, Delaware National Guard

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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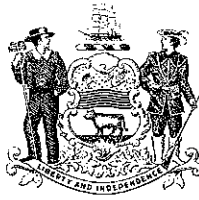


Health Insurance
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76 DELAWARE NATIONAL GUARD

76-01-01 Delaware National Guard

9.1



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Wendy Strauss, Governor's Advisory Council for Exceptional Citizens
Kathie Cherry, Governor's Advisory Council for Exceptional Citizens

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MCB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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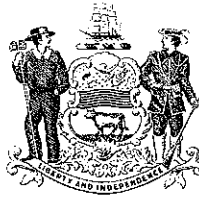


**Health Insurance
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77 EXCEPTIONAL CITIZENS

77-01-01 Exceptional Citizens

0.4



**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: John H. Talley, Delaware Geological Survey

FROM: *KAR* Karen Field Rogers, Director of Financial Integration
MBS Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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Your agency's health insurance allocation is attached. This amount must be included in the department's monthly expenditure report. Please note that the allocation for Fiscal Year 2010 is exclusively for personnel costs. All or a portion of these funds will be transferred to the department if necessary at the end of the fiscal year. Agencies are not to exceed the budgeted amount for personnel costs plus the allocation. Agencies that project salary expenditures in excess of the amount budgeted plus allocation for personnel costs will be required to implement deficit reduction strategies.

If you have any questions, please contact the Fiscal and Policy Analyst assigned to your agency.

cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

Attachment



OFFICE OF THE DIRECTOR

122 WILLIAM PENN STREET • THIRD FLOOR • DOVER, DE 19901
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90-01-02 Delaware Geological Survey

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**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Maureen Laffey, Delaware Higher Education Commission

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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95-08-01 Higher Education Commission

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**STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET**

**MEMORANDUM
#2010-02**

TO: Jane Conly, Delaware Advisory Council on Career and Technical Education

FROM: *KFR* Karen Field Rogers, Director of Financial Integration
MOB Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

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95-06-01 Advisory Council

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STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

MEMORANDUM
#2010-02

TO: Mike Jackson, Department of Education

FROM: *KAR* Karen Field Rogers, Director of Financial Integration
MOR Meaghan Brennan, Deputy Director, Budget Development, Planning and Administration

DATE: August 14, 2009

SUBJECT: Personnel Costs Contingency Allocation

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cc: J. Brian Maxwell, Director, Budget Development, Planning and Administration
Fiscal and Policy Analysts

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95-01-01 Department of Education

95-07-01 Educational Technology

95-08-01 Higher Education Commission

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